



# **REQUEST FOR PROPOSALS**

Township High School District 214 is accepting proposals for:

## **DISTRICT 214 STRATEGIC PLANNING PARTNER**

**RFP 24-2090; STRATEGIC PLANNING PARTNER**

Proposals are due January 22, 2024 at 11:00 A.M. at the reception desk at the temporary FVEC Administration building, 2123 S. Arlington Heights Road, Arlington Heights, IL 60005, Attention Tim Keeley, Associate Superintendent of Business Services. Questions shall be submitted via email to: [tim.keeley@d214.org](mailto:tim.keeley@d214.org)

## TOWNSHIP HIGH SCHOOL DISTRICT 214

### PART 1: GENERAL TERMS & CONDITIONS

#### 1. GENERAL

- a. Proposals shall be delivered **via mail** to 2121 S. Goebbert Road, Arlington Heights, IL 60005.
- b. **Hand delivery** of proposals shall be made to the reception desk at the temporary district office at 2123 S. Arlington Heights Road, Arlington Heights, IL 60005
- c. **In addition to paper copy, each vendor shall submit an electronic copy of their proposal via USB drive, to be included in sealed proposal envelope.**
- d. Late proposals will not be considered.
- e. Any interpretation of the proposed documents will be made only by an addendum issued by the School District. A copy of an addendum will be emailed to each person downloading RFP documents. Vendors shall acknowledge receipt of each addendum issued in the space provided on the proposal form. Oral explanations will not be binding.
- f. Township High School District 214 is exempt from all Federal, State, and Municipal taxes. Tax Exempt #E9997-7168-07.
- g. All shipping prices must be quoted F.O.B. destination. Prices shall include all charges for packing, transportation, and delivery. Shipments will become the property of the consignee after delivery and acceptance.
- h. All correspondence shall be directed to the Purchasing Supervisor via the Bonfire platform.

#### 2. ERRORS AND OMISSIONS

- a. All proposals shall be fully completed when submitted. The submission of a proposal shall be construed as an acceptance of all provisions contained herein. All proposals shall be deemed final, conclusive, and irrevocable. No claim for relief because of errors or omissions in the proposal will be considered. Vendors will be held strictly to the proposals as submitted.
- b. It is understood that the vendor has prepared its proposal in strict accordance with the specifications unless indicated by the vendor. Any explanation or statement that the vendor wishes to make may be added to the proposal in Bonfire. vendor acknowledges that any variation from the specifications will be grounds for the Board of Education to reject the proposal, although the Board of Education may accept the proposal with the verification if, in its sole discretion, it determines that such vendor's proposal is in the School District's best interest.
- c. Should a vendor find any discrepancies in, or omission from, any of the documents, or be in doubt as to its meanings, they shall advise the Purchasing Supervisor who will issue the necessary clarifications to all prospective vendors by means of addenda.
- d. In the event of pricing errors, the unit cost(s) listed will prevail and be considered accurate.

- e. After the submission of the proposal, no complaint or claim that there was any misunderstanding in regard to items or services requested will be entertained by either party.

3. FIRM PROPOSAL

All prices, terms, and conditions will be considered to be firm for a period of ninety (90) days from the date of the proposal due date.

4. SAMPLES

vendors may be required to furnish samples upon request at no additional charge.

5. QUANTITIES

When so indicated, quantities shown may be estimates only. Actual orders may be more or less depending on actual requirements at the time of purchase. All items shall be new unless otherwise specified.

6. ITEM SPECIFICATIONS AND SUBSTITUTIONS

Where specifications indicate a particular brand or manufacturer's catalog number, it shall be understood to mean that brand or equal, unless "no substitutions" is specified. When offering alternates, they must be identified by brand name and catalog number and manufacturer's literature must be included.

7. WITHDRAWAL OF PROPOSALS

Proposals may be withdrawn by letter, FAX, or in person prior to the time and date established for the opening of proposals. No proposal shall be withdrawn without the consent of Township High School District 214 Board of Education after the scheduled proposal due date.

8. INVESTIGATION OF VENDORS

- a. District 214 will make such investigation as is necessary to determine the ability of the vendor to fulfill proposal requirements. If requested, the vendor shall be prepared to show completed installations of equipment, types of service, or supplies similar to those included in this proposal.
- b. The Board of Education reserves the right to reject any proposal if it is determined that the vendor is not properly qualified to carry out the obligations of the contract.

9. RESERVATION OF RIGHTS BY THE DISTRICT

- a. The Board of Education reserves the right to reject any and all proposals or portions of proposals, waive informalities or irregularities in any proposal, and award the contract in the best interest of the School District, considering conformity with specifications, terms of

delivery, quality, and serviceability. The contract will be awarded, if at all, to the lowest responsible vendor meeting specifications as determined by the Board of Education. While the financial responsibility of the vendor is a significant concern, the Board of Education is equally concerned with the proven ability of the vendor to satisfactorily perform the contract so that the service will be provided in accordance with the proposed contract documents.

- b. The Board reserves the right to award each item to different vendors or all items to a single vendor unless otherwise noted on the proposal request
- c. The Board reserves the right to determine whether:
  - i. an equal or alternate is a satisfactory substitute.
  - ii. the delivery date is entitled to more consideration than the price.
  - iii. a vendor is not a responsible vendor.
  - iv. what exceptions or deviations from the written specifications will be accepted.

#### 10. AWARD AND CONTRACT

All proposals will be awarded upon approval by the Board of Education. The successful vendor will be required to enter into a contract incorporating the terms and conditions of this proposal document.

#### 11. SIGNATURE CONSTITUTES ACCEPTANCE

The signing of these forms will indicate the vendor's compliance with all proposal specifications and included terms and conditions.

#### 12. INVOICING

Invoicing for services will be accepted upon full delivery of the product and/or completion of the work as described.

#### 13. EXAMINATION OF DOCUMENTS AND SITES

After the proposal due date, no additional allowance will be made for changes in project scope and/or price due to work which would have been apparent by examination of the documents and sites. Each vendor shall be held to represent that it has made the examination in complete detail and has determined that the documents and existing conditions are sufficient, adequate, and satisfactory for its completion of the work.

#### 14. DAMAGES TO PROPERTY

While on District premises, extreme care must be taken not to damage vehicles, lawns, landscaping, plants or any other fixtures, structures or equipment. Any damages caused by the contractor shall be repaired or replaced at the discretion of the District. The District may authorize necessary repairs using current/preferred vendors. Such repairs and/or replacements will be the sole responsibility of the contractor. The District may reserve the right to withhold payment for unpaid damages.

#### 15. DISTRICT EMPLOYEES

Each vendor shall affirm that no Board of Education member, officer or employee of District 214 or their immediate family members, is interested financially in the proposed contract. (Reference: Item 6.6B, Board of Education Policy Manual).

#### 16. INSURANCE

In cases of ongoing deliveries, the successful vendor shall carry insurance in company or companies acceptable to the District. Should additional limits be required for a specific project/purchase, it will be noted in the attached specifications.

The contractor shall provide such insurance naming District 214 as “Additional Named Insured” and shall state that all insurance listed below is primary and noncontributory. All such insurance shall not be cancelable without thirty (30) days prior written notice being given to the District.

Within ten (10) days after the proposal award, Certificate(s) of Insurance, the additional insured endorsement, and the waiver of subrogation endorsements shall be submitted to the District Purchasing Supervisor. The contractor shall provide and maintain insurance in the minimal amounts as outlined below with companies acceptable to the District:

- a. Worker’s Compensation Insurance:
  - i. Coverage A - Illinois Statutory Limits
  - ii. Coverage B - Employer’s Liability \$1,000,000 Limit
  - iii. Coverage C - Vendors having offices or places of hire outside the State of Illinois shall attach or otherwise show an “All States” endorsement.
  - iv. A waiver of subrogation in favor of District 214 shall be included.
- b. Automobile Liability Insurance:
 

\$1,000,000 combined single limit per occurrence for bodily injury and property damage and include coverage for all owned, non-owned, and hired automobiles and garage keepers.
- c. Commercial General Liability Insurance shall provide the following limits:
  - i. Bodily Injury & Property Damage
    1. \$1,000,000 per occurrence

- 2. \$2,000,000 general aggregate
  - ii. \$3,000,000 Completed Operations Aggregate
  - iii. \$1,000,000 Personal Injury
- d. Umbrella Liability Insurance:
 

\$10,000,000 for bodily injury and property damage **(or as requested in the Specifications)**.  
This umbrella policy would be in excess of the limits of the primary outlined above.
- e. The policy shall include the following coverage:
  - i. Premises/Operation
  - ii. Independent Contractors
  - iii. Contractual Liability - Blanket
  - iv. Broad Form Property Damage
  - v. Personal Injury
- f. The Vendor shall also purchase and maintain such insurance as will protect the School District from and against claims, damages, loss, and expenses, including attorney's fees arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury to or destruction of tangible property, including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the Vendor or anyone directly or indirectly employed by them or anyone for whose acts they may deem liable, regardless of whether or not it is caused in part by a party to whom insurance is afforded pursuant to his paragraph.

#### 17. HOLD HARMLESS AND INDEMNIFICATION

The contractor shall assume all liability for, and shall protect, defend, indemnify, and hold harmless the Board of Education and its members individually, their officers, employees, servants, and agents from and against all claims, actions, suits, judgments, costs, losses, expenses, and liabilities of whatsoever kind or nature including reasonable legal fees incurred by owner arising out of

- a. Any infringement (actual or claimed) of any patents, copyrights, or trade names by reason of any work performed or to be performed by the contractor under this contract or by reason of anything to be supplied by the contractor pursuant to this contract.
- b. Bodily injury, including death, to any person or persons (including contractor's officers, employees, agents, and servants) or damage to or destruction of any property, including the loss of use thereof:
  - i. Caused in whole or in part by any act, error, or omission by the contractor or any subcontractor or anyone directly or indirectly employed by any of them regardless of whether or not it is caused in part by a party to be indemnified hereunder.
  - ii. Arising directly or indirectly out of the presence of any person in or about any part of the project site or the streets, sidewalks, and property adjacent thereto.

- iii. Arising directly or indirectly out of the use, misuse, or failure of any machinery or equipment used directly or indirectly in the performance of this contract.

#### 18. GOVERNING LAW

The contract shall be governed and construed in accordance with the laws of the State of Illinois. If any provision hereof shall be held to contravene any applicable law, such provision shall be deemed reformed to the extent of conforming to said law, and in all other respects, the terms hereof shall remain in full force and effect.

#### 19. VENDOR'S AGREEMENT

The vendor hereby declares understanding, agreement, and certification of compliance to provide the products to the School District, at the prices quoted, in accordance with all terms and conditions, requirements, and specifications of the original proposal specifications, and any issued addenda. The vendor further agrees that the language of this document shall govern in the event of a conflict with (1) his/her proposal or (2) any subsequent purchase order between the vendor and the School District. The vendor further agrees that upon receipt of an authorized purchase order or when an authorized official of the School District countersigns this document, a binding contract shall exist between the vendor and the School District. This document combined with amendments, the vendor proposal, its required submittals, and the purchase order, if any, shall comprise the binding contract.

## High School District 214 Request for Proposals: Strategic Planning Partner

### I. Introduction

High School District 214 seeks proposals from qualified consulting firms to provide strategic planning consulting services. The selected firm will assist in developing a long-term strategic vision of what public education could look like in District 214 in 15 to 20 years, as well as a short-term comprehensive strategic plan for 2025-2030 that will align with the District's long-term strategic vision developed through this process.

### II. District 214 Profile

District 214, one of Illinois' largest high school districts, serves nearly 12,000 students from eight communities across a vast 68.3 square mile area, including Arlington Heights, Buffalo Grove, Des Plaines, Elk Grove Village, Mount Prospect, Prospect Heights, Rolling Meadows and Wheeling. The district encompasses six comprehensive high schools and one specialized school, supported by approximately 1,700 staff members, including 743 certified teachers. With an operating budget of \$333 million for the 2023-24 school year and a per-student spending of approximately \$22,000. The District recently completed a comprehensive facilities needs assessment and identified over \$800 million in capital improvements for its buildings.

Academically, District 214 shines with over 600 academic courses and 140 co-curricular opportunities, earning national recognition as all its high schools rank among the top in Illinois, according to the U.S. News & World Report. The District is celebrated as a Learning 2025 Lighthouse system by AASA, the School Superintendents Association. The District has received multiple accolades, including Blue Ribbon Schools designations, Illinois Teacher of the Year, Principal of the Year, and National Superintendent of the Year.

Regarding early college opportunities, District 214 leads with innovative programs like Advanced Placement, work-based learning, career certification programs, and dual credit courses. In November 2022, First Lady Dr. Jill Biden visited the District with three Cabinet secretaries to showcase career-connected learning. District 214 has several post-secondary partners, allowing students to earn college credits and industry certifications while still in high school. Furthermore, the District offers courses aligned with 16 career clusters, providing real-world experiences and industry-recognized certifications. Thousands of students have participated in workplace learning experiences, and the District is expanding its Youth Apprentice program, providing students with paychecks and invaluable preparation for careers.

The student body is linguistically and culturally diverse, speaking over 70 languages at home. The District 214 Education Foundation goes beyond traditional public education funding, supporting students and families with scholarships and addressing unmet student needs.



Beyond academics, the District offers an extensive range of co-curricular activities, including athletics, arts, music, student government, and various clubs, encouraging high student participation. It also runs one of the state's largest public school district community education programs, offering classes and programs for lifelong learners as part of its secondary mission. This comprehensive approach ensures that District 214 not only educates its students but also prepares them for future success in a diverse and evolving world.

For the first time in 18 years, District 214 has a new superintendent, Dr. Scott Rowe. Under Dr. Rowe, the District is looking to set a long-term strategic vision to set the District's course for the next 15 to 20 years and will develop a short-term plan for the next five years, 2025-2030. The District has a long history of innovation, and the strategic planning process will allow it to “refuel in mid-air” by focusing on the foundational aspects of the organization and positioning itself for what’s next in public education.

Dr. Rowe and the District 214 Board of Education look forward to building the future with our parents, students, staff, community members, and other stakeholders to analyze the challenges and opportunities ahead to ensure that District 214 remains a place where students can discover the future.

### **III. Scope of Services**

The consultant will be responsible for:

- Facilitating the development of a long-term strategic vision and 2025-2030 strategic plan.
- Conducting thorough environmental scanning and benchmarking.
- Engaging diverse stakeholders in multiple languages, including students, parents, staff, and community members.
- Providing innovative strategies for district improvement and growth.
- Integrating technology and best practices in education.
- Ensuring the strategic plan promotes inclusivity and belonging.
- Important elements for the long-term strategic vision and 2025-2030 strategic plan:
  - Engages students meaningfully.
  - Engages parents, community members, and other stakeholders.
  - Centers inclusivity and belonging work with a focus on student success.
  - Reflects how teaching and learning will evolve over the next 15 to 20 years.
  - Describes a successful learner and emphasizes college, career, and life readiness.
  - Communicates our values, agreements, and commitments.
  - It is clear, streamlined, and aligned with our other accountability structures.
  - Is actionable, dynamic, and flexible.
  - Helps tell a compelling story and provides an “elevator speech” for stakeholders.

- Recommends an accountability and data tracking structure that allows us to evaluate our return on strategic investments.
- Devises a reporting structure/dashboard that allows stakeholders to easily understand our annual strategic goals and progress toward them.
- Coaches members of the senior administrative team on best practices and ways to be more effective in our work as it pertains to communicating goals and objectives.
- Minimum deliverables shall include:
  - Needs Assessment
  - Methodology/Dissemination
  - Assessment of Representative Stakeholders' Input and Perspectives Preliminary Report and Recommendations
  - Communications and marketing materials for the finished plan, including a website built in partnership with the District 214 Community Engagement and Outreach team
  - Final report, long-term vision, and 2025-2030 strategic plan

#### **IV. Consultant Qualifications**

Consultants must demonstrate:

- Proven experience in strategic planning within the public sector and public education.
- Strong project management and facilitation skills.
- Ability to synthesize diverse inputs into coherent strategic directives.
- Familiarity with the unique challenges and opportunities within high school districts.
- Skills in scenario planning to develop the long-term strategic vision.

Consultants must be able and committed to:

- Customize the process to align with District 214's specific needs.
- Identify no more than three to five high-leverage strategic goals and a long-term strategic vision that will set the stage for developing the short-term strategic goals.
- Ensure inclusion of all stakeholders (community, parents, students, and staff) that are proportionately representative of the district, and ensure all have an opportunity to provide structured input.
- Involve Board of Education members as an integral part of the process, providing input, support, and commitment.
- Facilitate conversations with stakeholders.
- Support any strategic planning committees and subcommittees in gathering and organizing internal and external environmental assessments.

- Help communicate the work of the strategic planning committee and subcommittees and the outcomes of their work.
- Keep the process on track, on time, and on budget.
- Review existing planning and assessment documents, including the most recent facilities assessment, academic data, and other relevant information.
- Employ Quantitative and Perceptive Data to guide District 214 in identifying priority goals/strategies.
- Outline a process to ensure implementation and evaluation of the plan with measurable key performance-based indicators/metrics.
- Ensure alignment with the current plan and processes.
- Describe the process for renewal of the vision, mission, and parameters of District 214.
- Utilize effective practices and trends within the educational industry.
- Include guidelines for resource allocation in the strategic plan.
- Transparent process with regular stakeholder updates.
- Review existing planning and assessment documents to use information previously gathered by the district.

## **V. Proposal Contents, Submission, and Evaluation**

To evaluate the ability of the strategic planning partner to meet stated goals, please include in your proposal the following Required Sections of Response:

1. Cover Letter
2. Company Profile
3. Project Overview
  - a. This section should convey the firm's understanding of the nature of the work related to strategic planning and the general approach that will be used to implement a strategic plan. This section should include, but not be limited to, a discussion of the organization of the project and a summary of the proposed approach. This section should also include expected outcomes from stakeholder engagement during the strategic planning process, timelines for the process, and resource considerations for your firm and High School District 214. Please also include details on the full range of implementation services your firm offers. It must include:
    - i. Approach to Strategic Planning
    - ii. Approach to determining the long-term strategic vision for District 214 vs. the five-year strategic plan
    - iii. Approach to ensuring the plan remains relevant and adaptable in changing educational climates.
4. Summary of Strategic Planning Experience

5. Suggested Project Timeline by Project Stage (include tactics, milestones and deliverables by project stage)
6. Line-item Budget for Project Completion
7. Anticipated Role and Work (defined between company vs. District and school staff)
8. Sample Project Plan (include opportunities for gathering feedback from stakeholders)
9. Plan for Community Outreach and Communications, including a standalone strategic planning website developed in partnership with the District 214 Community Engagement and Outreach team (include your understanding of District 214 stakeholders and a plan for reaching them in multiple languages)
10. Identification of who will be involved on your team, including resumes, project-specific references, and experience of each
11. Examples of Work (include at least three similar to the project requested here)
12. References: At least three references from the education or public sector

Selection Criteria:

- Firms submitting proposals are advised that all proposals will be evaluated to determine the firm deemed most qualified to meet the needs of High School District 214. The selection criteria may include, but not be limited to, the following items:
  - Demonstrated understanding and responsiveness to the Request for Proposals.
  - Proposals and experience of the firm and personnel named in the proposal.
  - Past experience assisting school districts in implementing strategic plans.
  - Past experience in scenario planning.
  - Project understanding and approach, including an understanding of the District.
  - Satisfaction of previous clients.
  - Include the scope of work for each reference.
  - Presentation to the High School District 214 Board of Education.
  - Completeness and quality of the proposal.
  - Sample(s) of finalized strategic plans from other projects.
  - Cost

## **VI. Proposed Timeline**

### **Winter 2024**

- December 22, 2024: Issue Request for Proposals
- January 22, 2024: Deadline to submit proposals
- January 2024: Complete screening of proposals and identify finalists
- January-February 2024: Interview finalists and determine successful consultant
- February 22, 2024, 6:30 pm: Board of Education Presentation by finalist(s)
- March 14, 2024: Board of Education Meeting and Contract Finalization

Summer and Fall 2024:

- Consultant and staff work with all stakeholder groups to develop a long-term strategic vision and the 2025-2030 strategic plan

Spring 2025:

- Draft long-term strategic vision and strategic plan 2025-2030 presented to the Board of Education

Summer 2025:

- June 2025 Board of Education approves long-term strategic vision and strategic plan 2025-2030
- July 2025: Strategic Plan 2025-2030 goes into effect

Send questions about the project to [tim.keeley@d214.org](mailto:tim.keeley@d214.org).

## **TOWNSHIP HIGH SCHOOL DISTRICT 214**

### **CERTIFICATIONS**

1. **CERTIFICATION** - The undersigned bidder of contractor hereby certifies that he/she is not barred from bidding on this contract as a result of a violation of either the bid-rigging or bid-rotation provision of Article 33E of the Criminal Code of 1961 as amended. Additionally, the undersigned bidder certifies that they, either individually or corporately, are not under investigation or currently under suspension by IDOT, IDOL or any other State or Federal agencies. The bidder also certifies that he/she has read, understands and agrees that acceptance by District 214 of the bidder's offer by issuance of a purchase order and/or contract will create a binding contract. District 214 may declare the contract void if the certification is false.
2. **NON-COLLUSION AFFIDAVIT** - The undersigned bidder or agent states that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding. Bidder further states that no person, firm or corporation has, or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.
3. **FAIR EMPLOYEE PRACTICES** - It shall be mandatory that the contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or ancestry; and further that he will comply with all provisions of the Illinois Fair Employee Practices Commission as required by the Rules and Regulations for Public Contract.
4. **TOXIC SUBSTANCE** - The successful bidder must comply with the Toxic Substance Act (PA83-240a). This Act requires that a Material Safety Data Sheet be provided for any product containing one or more toxic substances covered in this Act. The MSDS shall accompany delivery or have been submitted prior to delivery. Payment to vendor will not be made until MSDS is provided.
5. **SEXUAL HARRASSMENT CLAUSE** - Each bidder must certify that he has complied with the requirements of section 2-105 of the Illinois Human Rights Act (Public Act 87-1257) effective July 1, 1993, with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract. District 214 is in full compliance with this law.
6. **NO SMOKING CLAUSE** - Bidder agrees that he, his employees and subcontractors, will abide by the District 214 no smoking policy on all District 214 sites.
7. **DRUG-FREE WORKPLACE** - Each bidder must certify compliance with the Drug-Free Workplace Requirement, which stipulates the prohibition of the unlawful manufacture and distribution, dispensing, possession, or use of a controlled substance while on District 214's premises or while performing work for the district.

8. COMPLIANCE - The bidder is directed that all applicable state laws, municipal ordinances, district policies, and the rules and regulations of all authorities having jurisdiction over any aspect of the herein described project shall apply to the contract throughout, and will be deemed to be included in the contract the same as though herein written in full.
9. BID MODIFICATION - In accordance with Illinois law, once the bids have been opened, such bids may not be modified in any way without written approval of Township High School District 214. All bidders will be bound by any and all math calculations, misquotes of any kind once the bids have been accepted, it may not be modified or rescinded without the approval of Township High School District 214.
10. CRIMINAL BACKGROUND CHECK CLAUSE - The contractor understands and acknowledges that its work, in whole or in part, will be performed on public school property where there may be direct, daily contact with school students. The contractor further understands and acknowledges that the State of Illinois requires that all employees of vendors, licensees, contractors or others having direct, daily contact with students are subject to a criminal background check and may not be listed on the State Sex Offender Registry. Prior to allowing any of its employees who will be performing the scope of work access to school property, the contractor agrees to provide the District with the following in writing:
  - a. Evidence that each employee, agent, contractor, or other person performing work on school property under this agreement was subjected to a criminal background check in conformity with 105 ILCS 5/10-21.9; that said persons are not listed on said Registry; and said persons have no criminal convictions for the offenses listed under 105 ILCS 5/10-21.9;
  - b. The contractor will provide the District, upon request, a copy of the criminal background check conducted on each such person.

In the event the contractor plans to subcontract with or use the services of another person or firm that may have direct, daily contact with students on school property, in order to fulfill its obligations under its agreement with the District, then in that event the contractor will require all such persons or firms to comply with the provisions of this paragraph and 105 ILCS 5/10-21.9.

In the event the contractor fails to comply with the provisions of this paragraph and 105 ILCS 5/10-21.9, and as a result a suit or claim is instituted by a student for harm caused by an employee of the contractor, or caused by an employee of a subcontractor to the contractor, then in that event the contractor agrees to fully defend and indemnify the District, including reimbursement of the attorney's fees and costs, against any such claims.

11. FAITH'S LAW - This provision applies if Contractor's employees or subcontractors servicing this Agreement will have routine interaction with students while present at school buildings, property or in vehicles servicing the School District. Contractor certifies that prior to sending any employee or contractor/subcontractor to the premises, Contractor has complied with all employment history

review and other obligations of 105 ILCS 5/22-94. Upon request of the School District, Contractor agrees to promptly disclose all records , information and determinations related to Section 22-94 employment history review for each of its employees or independent contractors.

*By signing this document, I state and declare that the Bidder/Contractor listed below and I are in compliance, and will comply with all of the Certifications listed herein.*

Name (Printed): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Company Name: \_\_\_\_\_





### REFERENCES

In order to determine the ability of the vendor to fulfill all requirements, vendors that have not done business with District 214 in the last 12 months must furnish reference information listing at least three customers (schools or school districts are preferred) where the vendor has provided similar products.

<b>Business Name</b>			
<b>Address</b>			
<b>Contact</b>			
<b>Contact Phone</b>		<b>Contact Email</b>	
<b>Business Name</b>			
<b>Address</b>			
<b>Contact</b>			
<b>Contact Phone</b>		<b>Contact Email</b>	
<b>Business Name</b>			
<b>Address</b>			
<b>Contact</b>			
<b>Contact Phone</b>		<b>Contact Email</b>	